

Letter of Employment for SSN Application

To be completed by the Employer

The following student has been offered part-time employment on the campus of Southeastern University and/or with an approved CPT Employer.

Student Name: _____

Student ID Number: _____

Employment Department: _____

Job Description: _____

Employment Start Date: _____

Hours per week: _____ **Hourly pay Rate: \$** _____

I understand under the terms and regulations governing the issuance of the F-1 student visa, the above-named student is limited to on-campus employment not to exceed 20 hours per week during the academic school year or full-time employment during holiday breaks.

Name and Title of Student's Employment Supervisor: _____

Signature of Employment Supervisor: _____

Supervisor's Phone Number: _____

Supervisor's Email: _____

Date: _____